



Streamline legal document workflow

Streamline legal production and workflow

Enhance efficiency and productivity

Reduce risks managing legal documents

Increase efficiency through automation

Maximize investment in existing technologies

Law firms are document production specialists, creating documents in various formats – MS Office documents, notepad and email. DocsCorp helps law firms solve everyday problems managing documents. Its software integrates with core legal applications, processes and systems to deliver higher levels of efficiency and productivity when working with legal documents.

PDF FOR THE LAW OFFICE

pdfDocs enables legal professionals to create industry-standard PDF and PDF/A documents with drag-and-drop ease, and combine documents from different applications into a single, secure PDF binder.

Users can edit, mark up and redact sensitive information and save the final document back into their DMS. Bates numbers can also be added to documents.

DOCUMENT COMPARISON WITH A DIFFERENCE

The compareDocs approach to document comparison and workflow is unique—provide law firms with a seamless, integrated comparison workflow that delivers unprecedented levels of accuracy and efficiency to meet the complex comparison needs of today's law firm.

compareDocs goes beyond Word-to-Word comparisons. The easy-to-use interface lets you compare anything to anything (Word to Word, PDF to PDF, Word to PDF as well as Excel and PowerPoint files), working in conjunction with the applications legal professionals use every day—MS Office, Outlook and Document Management Systems.



Innovative Computing Systems

CREATION OF DEAL BOOKS / BINDERS / BIBLES

The Binder functionality within pdfDocs converts documents or entire matter files into a single or multi-PDF document, automatically generating a table of contents, cross-document hyperlinks and bookmarks. You can also insert cover pages or apply headers and footers across an entire project. If you insert or add a new document to the project, pdfDocs automatically reconfigures the table of contents and page numbering. Previously, the creation of such documents would have taken hours, but with pdfDocs, this is reduced to minutes.

REMOVE METADATA AT SUB-SECOND SPEEDS

cleanDocs for desktop and mobile users is a breakthrough technology that enables IT Administrators to deploy a metadata management solution that delivers on speed, flexibility and control to protect against accidental information and metadata leaks. cleanDocs removes more than 100 metadata types from MS Office and PDF documents in milliseconds.

GREATER VISIBILITY, BETTER SEARCH

contentCrawler provides legal professionals with an integrated analysis, processing and reporting framework that gives them the peace of mind of knowing their content is 100% searchable and retrievable.

The automated end-to-end process intelligently assesses image-based documents stored in content repositories for conversion to PDF, which are then re-profiled as text-searchable documents—ready to be found!

"The clincher for us was the compareDocs UI and the way it integrated with iManage and MS Word out of the box."

Minter Ellison's National Applications Manager

"pdfDocs gives us all the tools we need to manage and share information; integrates with our DM; and costs less than Acrobat. The decision to switch was an easy one."

DM Administrator, McGlinchey Stafford

pdfDocs

PDF CREATION AND MANAGEMENT

- Create PDF documents from any application
- Single-click conversion to create PDFs from MS Word, Excel and PowerPoint
- Generate and verify PDF/A documents
- Combine pages or documents and output as a single PDF, TIFF or JPG
- Add Bates Numbering to a single or multi-document collection
- Add form fields to PDF forms to capture information
- Edit text in PDF document
- Split PDFs by size or number of pages for eFiling or email compliance
- Redact an image or an area of a document
- Prevent readers from changing or copying document content
- Add free form text, sticky notes and business stamps on the PDF
- Export PDFs to other formats, including MS Word and text documents
- OCR image-based documents, adding a text layer for searchability
- Collate PDFs and non-PDFs into a Binder Project, complete with a Table of Contents, links and bookmarks

compareDocs

DOCUMENT COMPARISON

- Compare Word to Word, PDF to PDF, Word to PDF
- Compare PDF to any other text-based document format
- Compare an original document with as many as 5 modified versions, outputting each as a separate comparison report
- Compare PDF document natively
- Produce a redline comparison report for two compared PDFs in a single click
- Word-to-Word comparisons display in new Word document
- Use MS Word Track Changes functionality to accept/reject changes
- OCR capability extends comparison workflows to paper documents as well as cross-format comparisons

cleanDocs

METADATA MANAGEMENT

- Integrates with MS Outlook on the desktop
- Cleans documents of over 100 metadata types
- Cleans hidden content from documents
- Cleans MS Word, Excel and PowerPoint documents
- Cleans PDF and ZIP files
- Cleans multiple documents concurrently in less than a second to minimize productivity losses
- Define and implement cleaning policies that meet organizational needs

contentCrawler

BULK PROCESSING

- OCR and Compression modules available
- Definable searches to identify image documents and image PDFs, including those in email attachments for OCR'ing and/or compressing
- Assesses image-based content in a repository for text searchability and compressing
- Automates workflows for OCR'ing and/or compressing
- Assesses newly-profiled or edited document profiles on a regular schedule in Active Monitoring mode
- Legacy document handling and processing in Backlog mode
- Searches Document Management Systems and MS Windows folders in both Active Monitoring and Backlog mode

DMS INTEGRATION

- [pdfDocs](#)
- HP TRIM
- iManage
- MS SharePoint
- NetDocuments
- OpenText eDOCS DM
- ProLaw
- Worldox
- [compareDocs](#)
- iManage
- MS SharePoint
- NetDocuments
- OpenText eDOCS DM
- ProLaw
- Worldox
- cleanDocs
- iManage
- [contentCrawler](#)
- HP TRIM
- iManage
- MS SharePoint
- OpenText eDOCS DM
- ProLaw
- Worldox

OFFICE INTEGRATION

- Office 2007, 2010, 2013, 2016
- Windows 7, 8, 10



- SYDNEY
- LONDON
- PITTSBURGH
- PORTLAND (OR)
- MANILA

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