



Innovative Computing Systems

#### KEY BENEFITS

- Improve professionals' productivity with secure file sharing and collaboration fully integrated with iManage Work
- Enable clients and partners to easily share files through a consumer-like web interface
- Automate metadata scrubbing and security/password applications to ensure that no client content leaves the organization without proper governance
- Maintain visibility and stewardship of all client content, whether on premises or in the cloud, in an integrated audit trail
- Provision users quickly and easily—and scale as your needs grow
- Automatically convert scanned documents into fully searchable text
- Enable mobile content access through iOS and Android apps

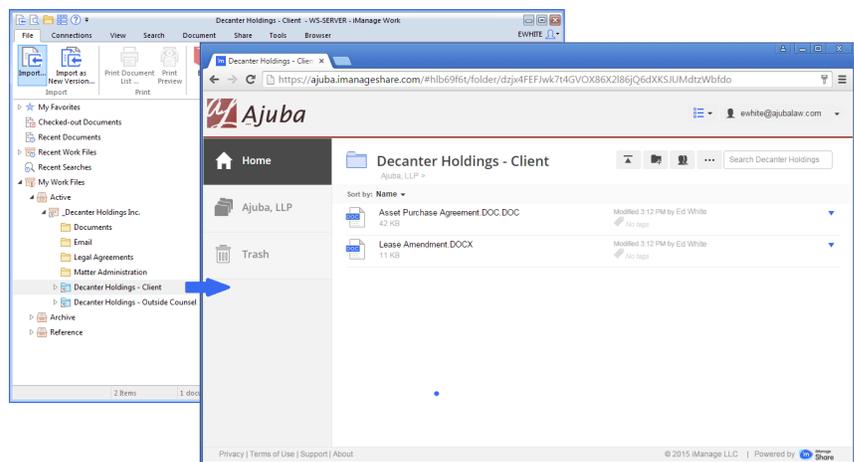
#### IMANAGE WORK PRODUCT MANAGEMENT

- **iManage Work:** Secure document and email management
- **iManage Share:** Secure governed file sharing and collaboration
- **iManage Insight:** Enterprise content search and analysis
- **iManage Govern:** Project archiving and records management

# Securely collaborate with clients, partner firms and outside consultants

Delivering the quality work your clients expect—and demand—requires sharing and collaborating with outside consultants, partner firms and the clients themselves. With the proliferation of consumer file sharing, professionals are now increasingly using these applications, often without firm approval, to share files with external parties. Whether sanctioned or not, these solutions create data governance and security challenges for IT. Why? Because governance policies, access control and audit trails must be replicated and maintained between systems, even when users switch between interfaces and copy files among systems—all of which wastes billable time. The challenge is to provide professionals with a file sharing solution that is as easy to use as these consumer applications and satisfies your organization's data governance and security needs, while integrating seamlessly into the workflow so that you enhance rather than hamper user productivity.

iManage Share is the first and only solution to fully integrate professional work product management and secure file sharing. With iManage Share, your professionals can provision a new sharing site, upload scrubbed and secured content and start collaborating with external parties—with a single click. iManage Share makes it simple to share files by suggesting whom to include in collaborations based on email analysis. What's more, your professionals can do all this through the same familiar iManage Work interfaces they use every day. And clients and external parties can add or edit content through a consumer-like web application. The result? Your professionals are more productive, while you satisfy your organization's data governance and security needs.



iManage Share workspaces appear as blue folders inside existing iManage Work project file structures, making content publishing to these branded cloud workspaces a simple drag-and-drop action.



## Innovative Computing Systems

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## Seamlessly integrate with iManage Work and other professional office applications

iManage Share seamlessly extends iManage Work projects to include secure, cloud-based workspaces. Because setup is automated, your professionals can begin collaborating with clients and other external parties instantly. Cloud collaboration workspaces appear as blue folders inside projects, preserving the professional's integrated view of a project across the cloud and iManage Work. Files can be added to cloud workspaces by simply dragging and dropping them inside iManage Work. What's more, iManage Share automatically suggests when to send a large attachment as a secure sharing link, reducing the load on your email infrastructure. And with fully integrated third-party document comparison tools, you can easily compare content in iManage Work with content in iManage Share with just a single click.

## Maintain visibility and stewardship of client content both on premises and in the cloud

With iManage Share, governance and security go hand-in-hand with ease of use. All information is encrypted both in transit and at rest. Metadata scrubbing and other document operations may also be automated to ensure that no client content leaves the organization without proper inspection. An integrated audit trail tracks all actions on all documents, whether they are in iManage Work or in iManage Share. And since iManage Share is hosted in an SSAE-16 SOC2 Type 2, ISO 27001-certified and HIPAA-compliant environment, you can rest assured that your work product in the cloud is always safe and secure.

## Provision users quickly and easily—and scale as your needs grow

Because iManage Share is a cloud-based service, getting started is quick and easy. Simply point your iManage Work server to the iManage Share service and apply a lightweight extension to your iManage Work clients. Any user with an iManage Share account can then create an extranet folder with a single click. Thanks to integration with Microsoft Active Directory, you can also provision—and automatically keep up to date—all of your professionals on iManage Share. You can even apply your own company branding. And with flexible pricing, you can start with a few users and grow as needed to meet client demands, aided by a host of administrative tools for monitoring and managing system usage.

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## About iManage™

iManage is the leading provider of work product management solutions for legal, accounting and financial services firms and the corporate departments they serve worldwide. Every day, iManage helps professionals streamline the creation, sharing, governance and security of their work product. Nearly 3,000 organizations around the world—including more than 1,800 law firms—rely on iManage to help them deliver great client work. Headquartered in Chicago, IL, iManage is a management-owned company. For more information, please visit [www.imate.com](http://www.imate.com).

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